



Straight2Bank User Guide- TT Payment

Standard Chartered Bank, Tokyo Branch

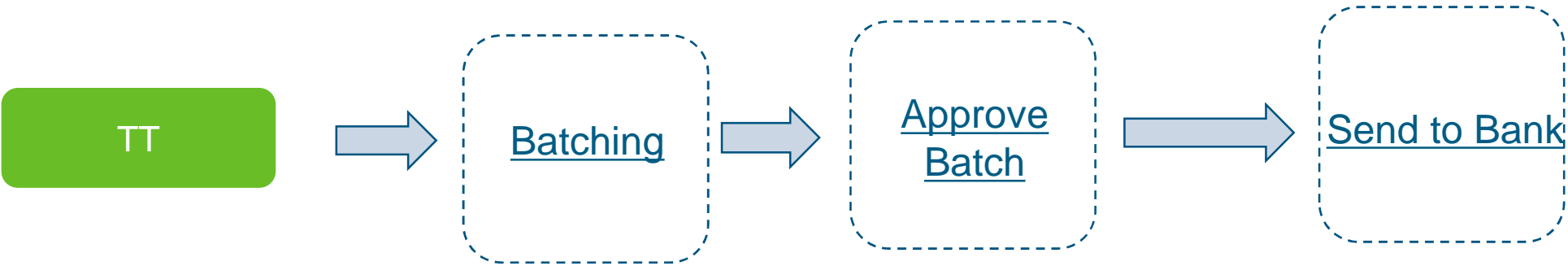


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Transaction Flow



- Create payments manually
- Batch multiple payments for approver to approve them all at once
- Approve payments
- Approve batch
- Send payments to bank after fully authorised



Japan cross border payment (1/7)

Accounts

Cash

FX

Settings

CREATE

MANAGE

APPROVE

UPLOAD

VIEW

+

-E

✓

↑

👁

PAYMENTS

Fund Transfer

Payment Batch

Payee

Payment Template

1. Under the menu, go to "Cash" -> "Create" -> and click "Fund Transfer"

2. Reference will be auto populated *you can use this number for enquiry

INITIATE PAYMENT

YOUR REFERENCE ⓘ

PIGJP00085A01482

PAY FROM

Select a Debit Account

☆

STANDARD CHARTERED BANK, TOKYO (EB)-03029761110-JPY-PTR TEST ACCOUNT-S... 🔍

STANDARD CHARTERED BANK, TOKYO (EB), 03029761110, JPY, PTR TEST ACCOUNT, SCBLJPJTXXX, JP

ON BEHALF OF

YES

• NO

PAYMENT METHOD

Select a Method of Payment

SELF

• ACCOUNT

PAY TO

Select a Payee

☆

Choose a payee

⌚ CREATE ONE-TIME PAYEE

3. Select a Debit Account

4. Select "Account" and choose a payee or create one time payee (jump to page 10 for instruction)



Japan cross border payment (2/7)

GROSS AMOUNT

Payment Currency Equivalent

USD

100.00

USD One Hundred Dollar(s)

OR

Account Currency Equivalent (Indicative FX)

JPY

14,651

JPY Fourteen Thousand Six Hundred Fifty One Yen

PAYMENT SCHEDULE

Select a Date

DEBIT DATE

12/09/2023

Tue, 12th Sep 2023

VALUE DATE

12/09/2023

Tue, 12th Sep 2023

5. Select currency and input payment amount

6. Input Value date which can be selected up to 30days counting from the date of creation



Japan cross border payment (3/7)

一時的受取人の作成方法③

PAYMENT TYPE

Select Payment Type

✓ TT (TELEGRAPHIC TRANSFER)

Value Date 12/09/2023 | Cut Off Time 23:59:00 (JST)

CHARGES

PAYER

PAYEE

SHARED

FX DETAILS

FX TYPE

Select FX type

BANK RATE

ASSIGN LATER

PRE BOOKED RATE

7. TT is auto selected

8. Select who covers charges *generally "Payer"

9. Select "Bank rate"



Japan cross border payment (4/7)

CLEARING & REGULATORY INFORMATION

☒

We confirm that this transaction is not subject to local economic sanctions for specific countries under sanctions laws and/or regulations e.g. North Korea, Iran, Russia.

☒

We confirm the following information are mentioned in the instructions. 1)Purpose of payment, 2)Name of sender (in case of trade related payment)

TRADE INFORMATION

1-Trade Payment

1-Trade Payment

2-Intermediary trade payment

3-Non trade payment

ADDITIONAL INFORMATION

There is no invoice type available for the transaction.

ATTACHMENTS

Attachments are optional

Maximum upload limit 10 MB

INSTRUCTION CODES (OPTIONAL)

INSTRUCTION CODES (OPTIONAL)

REGULATORY REPORTING (OPTIONAL)

Narr

NRT

10. Check to declare Transaction is not related to North Korea, Iran and Russia and you can confirm information

11. Select one of option for Trade information

12. Regulatory Reporting is mandatory and auto filled as shown *NRT means Non Restricted Transaction



Japan cross border payment (5/7)

NOTES
(Optional)

TO PAYEE

TO BANK

TO SELF

NOTES

• REMITTANCE INFORMATION

NARR-Narration

224 Airlinefare

Inputs are mandatory unless stated as optional

CANCEL

SAVE & CLOSE

SAVE AS TEMPLATE

13. Select "TO PAYEE" and NARR-Narration

14. Input payment purpose
a) If not trade related
- input BOJ item # shown link below and purpose of payment
<https://www.boj.or.jp/z/tame/t-redown2014/nregtlist.pdf>

NOTES
(Optional)

TO PAYEE

TO BANK

TO SELF

NOTES

• REMITTANCE INFORMATION

NARR-Narration

Sewing machine/Origin USA/NY to Shanghai

Inputs are mandatory unless stated as optional

CANCEL

SAVE & CLOSE

SAVE AS TEMPLATE

CONTINUE

b) If payment of trade
- Input Name of goods, Origin of goods, shipping from and to

15. Click continue



Japan cross border payment (6/7)

SUMMARY

YOUR REFERENCE

PIGJP00085A01482

PAYMENT REFERENCE

Q0001483

PAY FROM

STANDARD CHARTERED BANK, TOKYO (EB)-03029761110-JPY-PTR TEST ACCOUNT-SCBLJPJTXXX-JP

PAY TO

US Payee1-12345678-Standard Chartered US-SCBLUS33FTS-SCB-US

STANDARD CHARTERED US, SCB - SCBLUS33FTS

[View Payee Details](#)

PAYMENT METHOD

ACCOUNT

GROSS AMOUNT

PAYMENT AMOUNT

USD 100.00

CHARGES TO BE PAID BY

PAYER

CHARGES ACCOUNT

PAYMENT SCHEDULE

DEBIT DATE

12/09/2023

PAYMENT DATE

12/09/2023

PAYMENT TYPE

TT (Telegraphic Transfer)

FX BANK RATE

1 JPY = 0.0068254726 USD

NET PAYMENT AMOUNT

USD 100.00

DEBIT AMOUNT

JPY 14,651

The FX rate is for indicative purpose only

CLEARING & REGULATORY INFORMATION

REGULATORY FORM

VIEW DETAILS

ADDITIONAL INFORMATION

REGULATORY REPORTING

NARR

NRT

NOTES

BACK

CANCEL

SUBMIT

16. Confirm everything is OK and click submit

8



Japan cross border payment (7/7)

CONFIRMATION

✓

YOUR PAYMENT HAS BEEN SUBMITTED SUCCESSFULLY

Payment Reference Number **Q0001483**

RELATED ACTIONS

Create a new payment by copying details from this payment

COPY PAYMENT

View and manage payments with this reference number

MANAGE PAYMENT

Create a new payment by entering all the fields

MAKE ANOTHER PAYMENT

Save the payment details as template

SAVE AS TEMPLATE

17. Check it is done “Successfully” and if you need to raise enquiry this reference number is needed



One time payee (1/4)

ONE-TIME PAYEE

PAYMENT REFERENCE

Q0001492

PAYEE INFORMATION

PAYEE NICK NAME

Enter a unique nick name

COUNTRY/MARKET

JP-Japan

SELECT PAYEE AS BANK BY

BANK CODE

No need if this is not Bank to Bank transfer

PAYEE NAME

Enter payee name

ADDRESS

Optional

Enter address

COUNTRY/MARKET

Payee Residence Country/Market

JP-Japan

NOTES TO PAYEE

Optional

Optional

1. Set Nickname *this name will be used for search

2. Select country of beneficiary bank

3. Input Name of Beneficiary *input in address field if longer than 35 characters

4. Input address of beneficiary *this is mandatory for TT in Japan though stated optional

5. Input country of beneficiary *Same country as #2 above will be auto populated but need to change if it is not correct

70

10



One time payee (2/4)

☐ Show Local Language Fields

Note: Subject to local regulations, some countries require Local Language Name, Address and/or Notes to Payee when performing domestic payments.

ADDITIONAL INFORMATION (OPTIONAL)

PAYEE ACCOUNT TYPE
Optional

Optional

CONTACT DETAILS (OPTIONAL)

CONTACT NO
Optional

EMAIL ID
Optional

TAX ID
Optional

FAX NUMBER
Optional

Optional



One time payee (3/4)

ACCOUNT NUMBER

ACCOUNT NUMBER
(Primary Account Number)

Enter Account Number

6. Input beneficiary account number
*If branch code is needed, input 3 digits branch code before 7 digits account number without space

PAYEE BANK

SELECT BANK BY

• SWIFT

LOCAL CODE

BANK CODE
SWIFT Code, Bank Name, Address, City, State

Please enter at least three keywords to search.

BANK INFORMATION
BANK NAME

BRANCH NAME

ADDRESS LINE1

ADDRESS LINE2

BANK CODES
BANK CODE

CLEARING ZONE CODE
Optional

Optional

⊕ ADD UNLISTED/ADHOC BANK

8. Click continue

CANCEL

CONTINUE



One time payee (4/4)

Create a One-time Payee

SAVE PAYEE

One-Time Payee created for payment reference:Q0001482
To save Payee Information for subsequent use, click "Save & Continue"
or
To continue without saving, click "Continue to Payment"

NOTE:
Additional accounts can only be used if the Payee is saved and approved. If you select "Continue to Payment", all additional accounts will be lost.

CANCEL

SAVE & CONTINUE

CONTINUE TO PAYMENT

9. Click "Save & Continue" if you wish to save this payee and click "Continue to payment" if you do not wish to save this payee