



## Transition to SAP Ariba at Standard Chartered Kenya What you need to know

Dear Valued Supplier,

We are pleased to inform you that Standard Chartered Kenya will be transitioning to **SAP Ariba Procure-to-Pay from 3 November 2025**. This marks an important milestone for the Bank in modernising our procurement function and strengthening integration with our suppliers.

The upcoming upgrade will bring significant benefits to you as a supplier once the SAP Ariba system goes live and you are connected to the SAP Business Network. This includes:

- Streamlining ordering, invoicing, and payment processes through a single digital platform
- Improving transaction accuracy and timeliness of payment
- Enhancing collaboration and transparency through real-time tracking
- Gaining access to a global network of buyers and new business opportunities

### Important Information for Kenya Suppliers:

To support a smooth transition, we will be implementing a short **freeze period for supplier payments and invoice handling from 25 October to 3 November 2025**. The final payment run for October will take place on **24 October** and business will recommence as usual with the SAP Ariba Go-Live on **3 November**.

### What you need to do: Invoicing for the month of October

To mitigate the risk of any delay in payment, please **submit all invoices scheduled during the freeze period by EOD 23 October**. We understand that timely payments are of the utmost importance, and so we will ensure that all invoices submitted by the deadline are processed and paid by **25 October**. We are also working proactively with suppliers to arrange early payments where originally planned during the freeze period.

Invoices submitted between **24 October and 2 November** will need to be resubmitted in SAP Ariba starting 3rd November onwards, quoting the new PO number that will be provided to you via email.

We appreciate your understanding during this short transition period. For more information on our transformation programme, please refer to the attached FAQs. You can also visit our [Supplier Portal at SC.com](#) where we will continue to update information throughout our transformation journey. If you have any questions or need assistance, please do not hesitate to contact us at [SupplierEnablement.SCM@sc.com](mailto:SupplierEnablement.SCM@sc.com).

Thank you for your partnership.

**Standard Chartered Kenya**