

# **Dividend Currency Election Information**

# Options available for receiving cash dividend (including arrangements for calculating and paying the cash dividend)

# For shareholders registered on the UK Share Register

# Option 1: Cash dividend paid in sterling

UK registered shareholders will automatically receive their cash dividend in sterling, unless they have a standing instruction in place to receive it in another currency.

If shareholders currently receive their dividend in sterling and wish for this to continue, no further action is required.

If UK registered shareholders have a standing instruction in place to receive their dividend in another currency but wish to receive their cash dividend in sterling, they should refer to below for instructions on how to amend their standing instruction.

In addition, UK registered shareholders are encouraged to have their cash dividend in sterling paid directly into a sterling bank or building society account. We can arrange this for UK registered shareholders, provided their account is held with a bank or building society in the UK. This ensures shareholders receive their dividend promptly and securely. Please register online at www.investorcentre.co.uk or contact our registrar for a mandate form (see contact details below).

The cash dividend is quoted in US dollars and the amount that shareholders will receive in sterling is calculated by using the forward US dollar/sterling exchange rate as displayed on the appropriate page of the Bloomberg screen or equivalent at or around 2.00pm (UK time) on the relevant date as set out in our Dividend Timetable.

# Option 2: cash dividend paid in another currency (HK\$ or US\$)

UK registered shareholders may choose to receive their cash dividend in Hong Kong dollars or US dollars. If shareholders hold shares on the Hong Kong branch register they will automatically receive their cash dividend in Hong Kong dollars, which is the default currency for shareholders on the Hong Kong branch register.

If shareholders have a standing instruction in place to receive their cash dividend in Hong Kong dollars or US dollars and want to continue receiving their dividends in the same way, no further action is required.

If shareholders want to receive this cash dividend and future dividends in Hong Kong dollars or US dollars, they can complete an election form and send it to our registrar (see contact details below), provided their instructions are received by our registrar by 5.00pm (UK time) on the relevant date as set out in our Dividend Timetable.

The cash dividend is quoted in US dollars and the amount that shareholders will receive in Hong Kong dollars is calculated by using the forward US dollar/Hong Kong dollar exchange rate as displayed on the appropriate page of the Bloomberg screen or equivalent at or around 2.00pm (UK time) on the relevant date as set out in our Dividend Timetable.

# Making your dividend election

Please return the election form to our registrar provided to you as part of our Annual Report or Half Year Report mailing, as appropriate. All forms and letters are sent at your own risk. We are not able to acknowledge receipt. If our registrar does not receive your form in time, we will send you your dividend in accordance with your existing standing instruction. Please note that once your election form for this dividend has been received by our registrar, you will not be able to cancel or amend it.

#### Changing your dividend standing instruction

Please write to our registrar to cancel your existing standing instruction. If your instructions are received after the date set out in our Dividend Timetable, your dividends will be paid to you in accordance with your existing standing instruction.

#### **Contact Details**

The Company shareholder register is administered by Computershare Investor Services PLC, The Pavilions, Bridgewater Road, Bristol, BS99 6ZZ. For shareholder enquiries, telephone +44 (0)370 702 0138 (between 9.00am and 5.00pm Monday to Friday, excluding UK public holidays) or refer to the website: www.investorcentre.co.uk/contactus

# For shareholders registered on the Hong Kong Branch Register

# Option 1: Cash dividend paid in Hong Kong dollars

Hong Kong registered shareholders will automatically receive their cash dividend in Hong Kong dollars, unless they have a standing instruction in place to receive it in another currency.

If shareholders currently receive their dividend in Hong Kong dollars and wish for this to continue, no further action is required.

If Hong Kong registered shareholders have a standing instruction in place to receive their dividend in another currency but wish to receive their cash dividend in Hong Kong dollars, they should refer to the below for instructions on how to amend their standing instruction.

In addition, Hong Kong registered shareholders are encouraged to have their cash dividend in Hong Kong dollars paid directly into a Hong Kong dollars bank account. We can arrange this for Hong Kong registered shareholders, provided their accounts are held with a bank in Hong Kong. This ensures shareholders receive their dividend promptly and securely. Please contact our branch registrar at (852) 2862 8555 or access to computershare.com/hk/contact for a dividend instruction form.

The cash dividend is quoted in US dollars and the amount that shareholders will receive in Hong Kong dollars is calculated by using the forward US dollar/Hong Kong dollar exchange rate as displayed on the appropriate page of the Bloomberg screen or equivalent at or around 2.00pm (UK time) on the relevant date as set out in our Dividend Timetable.

#### Option 2: Cash dividend paid in another currency (sterling or US\$)

Hong Kong registered shareholders may choose to receive their cash dividend in sterling or US dollars. If shareholders hold shares on the principal register in the UK, they will automatically receive their cash dividend in sterling, which is the default currency for shareholders on the principal register.

If shareholders have a standing instruction in place to receive their cash dividend in sterling or US dollars and want to continue receiving their dividends in the same way, no further action is required.

If shareholders want to receive this cash dividend and future dividends in sterling or US dollars, they can complete an election form and send it to our branch registrar (see contact details), provided their instructions are received by our branch registrar by 4.30pm (Hong Kong time) on the relevant date as set out in our Dividend Timetable.

The cash dividend is quoted in US dollars and the amount that shareholders will receive in sterling is calculated by using the forward US dollar/sterling exchange rate as displayed on the appropriate page of the Bloomberg screen or equivalent at or around 2.00pm (UK time) on the relevant date as set out in our Dividend Timetable.

#### Making your dividend election - Paper Election

If you prefer to use printed election forms, please return the election form to our branch registrar using the reply-paid envelope provided to you as part of our Annual Report or Half Year Report mailing, as appropriate (please note, the envelopes are for use in Hong Kong only). All forms and letters are sent at your own risk. We are not able to acknowledge receipt. If our branch registrar does not receive your form in time, we will send you your dividend in accordance with your existing standing instruction. Please note that once your election form for this dividend has been received by our branch registrar, you will not be able to cancel or amend it.

# Changing your dividend standing instruction

You can alter your existing standing instruction online by visiting our branch registrar's Investor Centre at computershare.com/hk/investors. Changes can be made to your standing instruction up to 4.30pm (Hong Kong time) on the relevant date as set out in our Dividend Timetable.

If your instruction is received after the date set out above, your dividends will be paid to you in accordance with your existing standing instruction.

# **Contact Details**

The Company's branch share register is administered by Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. For shareholder enquiries, telephone (852) 2862 8555 (between 9.00am and 6.00pm, Monday to Friday excluding Hong Kong public holidays) or refer to the website: computershare.com/hk/investors