

SC Private Bank app

User Guide

Nov 2024

Best Private Bank for Customer Experience

Best Digital Customer Experience in Private Banking

Awarded by Digital CX Awards 2020



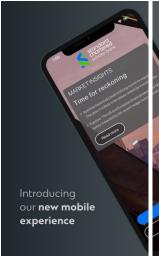
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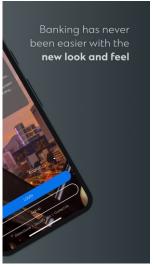
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#### **Features & Benefits**

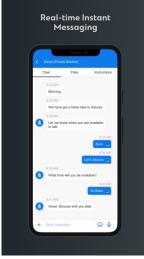
The SC Private Bank app provides a simple and intuitive user interface for you to manage your Global Investment Portfolio.

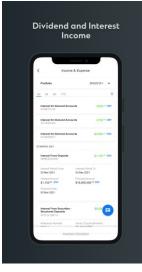


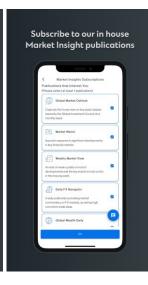


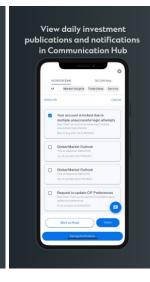












Access to view your Investment Portfolio with Performance Analysis Globally via desktop, tablet or mobile. Read and Subscribe for our CIO's Investment Publications such as Global Market Outlook, Daily Navigator, House Views via our 'Market Insights'. Access the in-app messaging tool which gives you a secured space of communication with your Private Banker to discuss trade ideas and your investment needs.

Manage your preferences online. You may change your password, add or delete accounts and opt-in for paperless Statements and Advices.



Multi Omni Channel Access (Mobile, Desktop, Tablets)



Portfolio mgmt. across global accounts



Multi Language English & Chinese



Statements & Advices on-the-go



Private Banker dedicated app for Front Office users



Digital Collaboration



Market Insights on-the-go



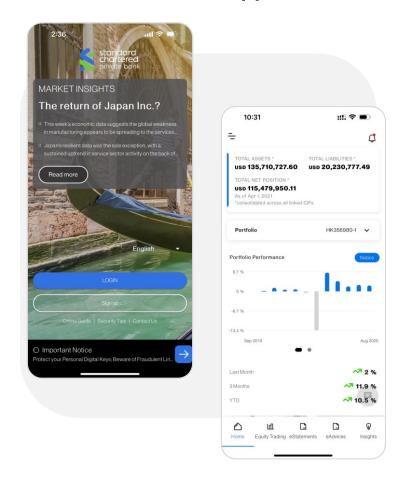
Equity Trading

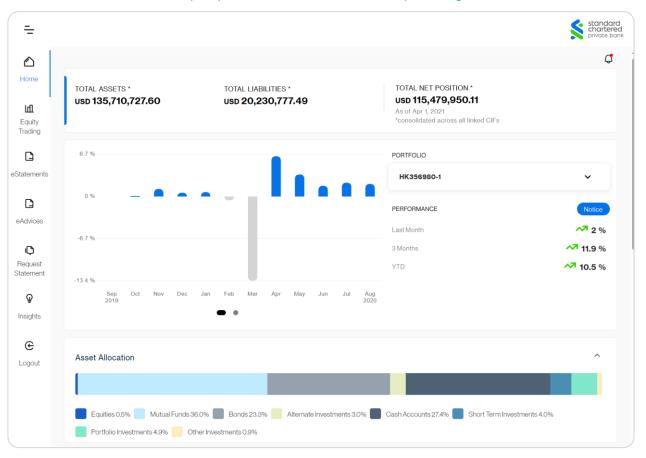


## Access SC Private Bank app across Web and Mobile platforms

Mobile app

**Web app**<a href="https://pvm.standardchartered.com/pvb/#/login">https://pvm.standardchartered.com/pvb/#/login</a>







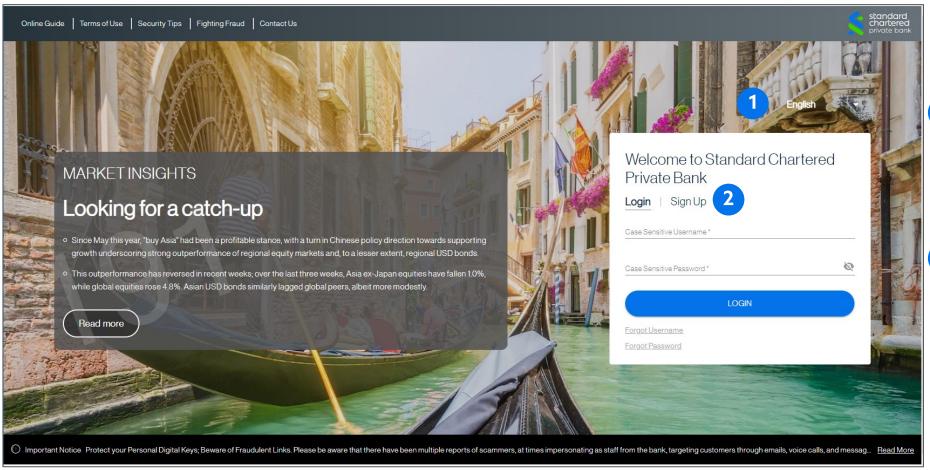
Download our app from the mobile app stores by searching "**SC Private Bank app**" in App Store (iOS), Play Store (Android) and AppGallery (Huawei).



# Registration, Login and Manage Credentials



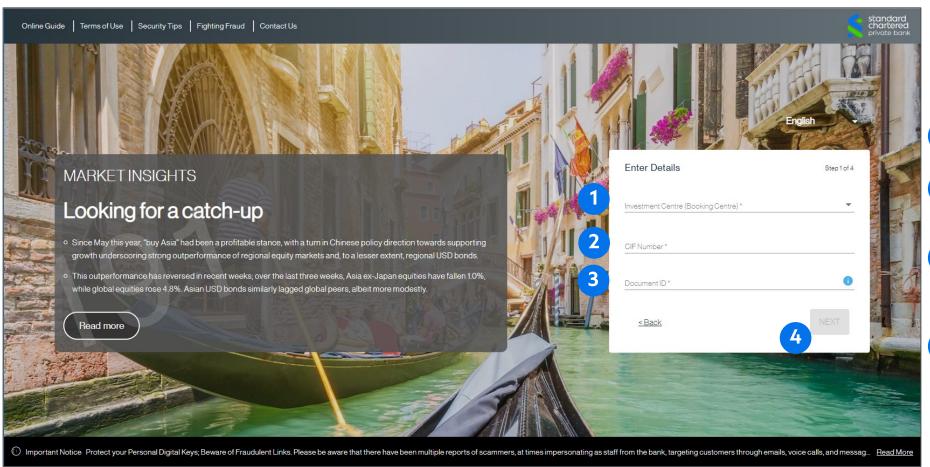
The information you provide for registration will be verified against your profile held with us. **Speak with your Private Banker to ensure your contact details are updated before you register.** 



- 1 Using language selector, you may select English, Simplified Chinese or Traditional Chinese.
- To register for SC Private Bank app, update your contact details before clicking Sign Up on the login screen.



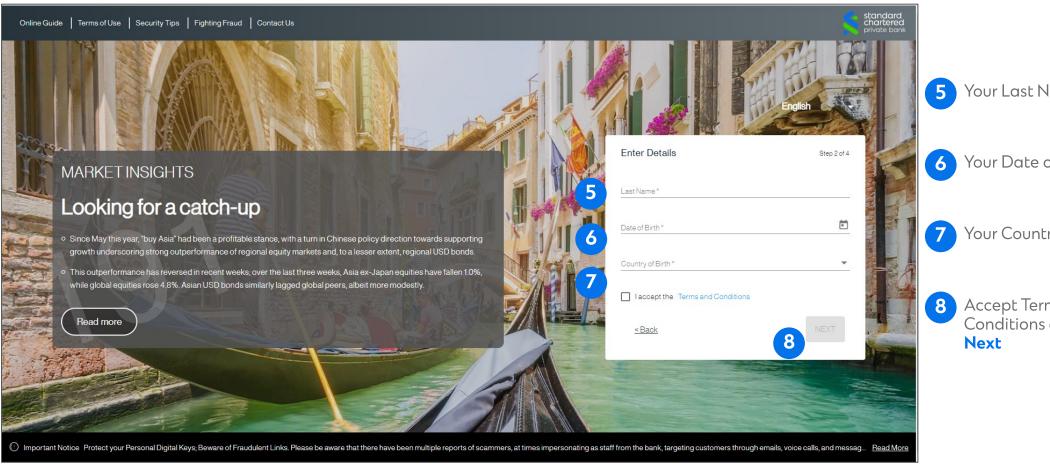
Click on Sign-up and key in the below details to register.



- 1 Your Investment Centre.
- 2 Your Portfolio (CIF) Number.
- 3 Your Document ID provided to the bank during onboarding.
- 4 Click on NEXT, to go to next page.



On the next page, continue to key the remaining details to complete registration.



- 5 Your Last Name.
- **6** Your Date of Birth.
- Your Country of Birth.
- 8 Accept Terms and Conditions and click



We accept the following types of document ID. If you are unsure of the document ID in our records, please contact your Private Banker.

- Passport
- •National ID Card
- •Resident ID Card
- •Work Permit
- •Driver's License
- •US Green Card
- •US Social Security Card

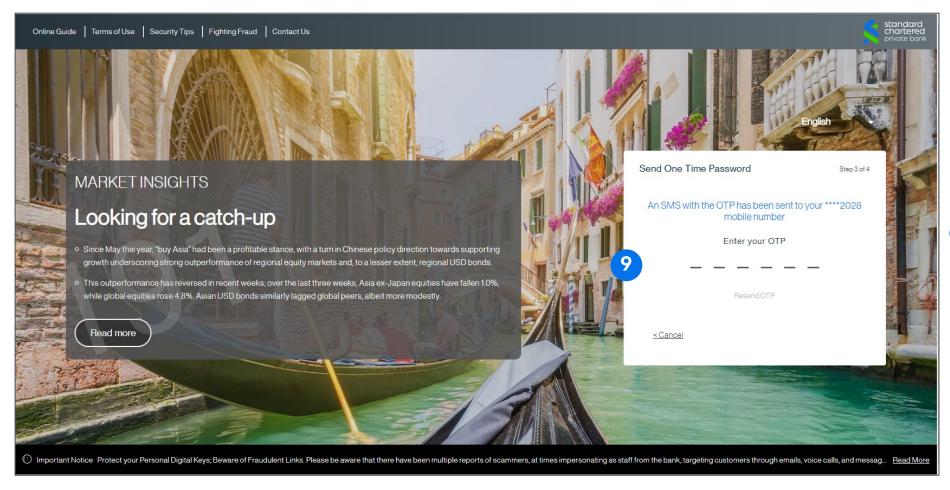
- Voters ID
- •Grant of Probate
- Armed Forces IS Card
- •EU National Health ID
- •Taiwan Mainland Travel Permit
- •Hong Kong / Macau valid Exit-Entry Permit
- •Permanent Account Number (PAN) Card
- •Note that we do not accept Aadhaar card number for registration.
- ! Please read the Terms and Conditions before you accept them.

The information you provide for registration will be verified against the data we hold in your bank records. Please ensure that we have your updated data on file.

If we are unable to match the information provided during registration to the data in our bank records, you will be notified and requested to contact your Private Banker.



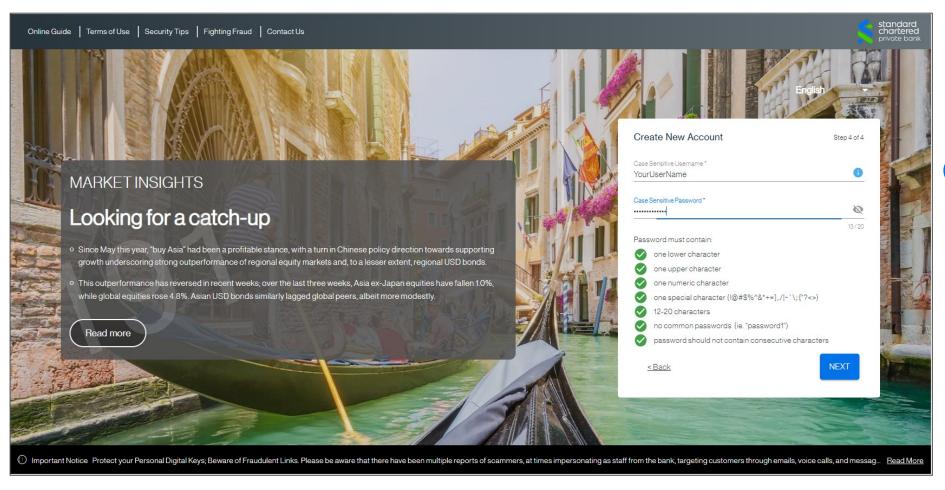
A 6-digit one-time-password (OTP) will be sent to your registered mobile number. If you are using a different mobile number, please contact your Private Banker.



9 If you do not receive an OTP, click **Resend OTP** or contact your Private Banker.



Create a unique Username and Password using alphanumeric characters.

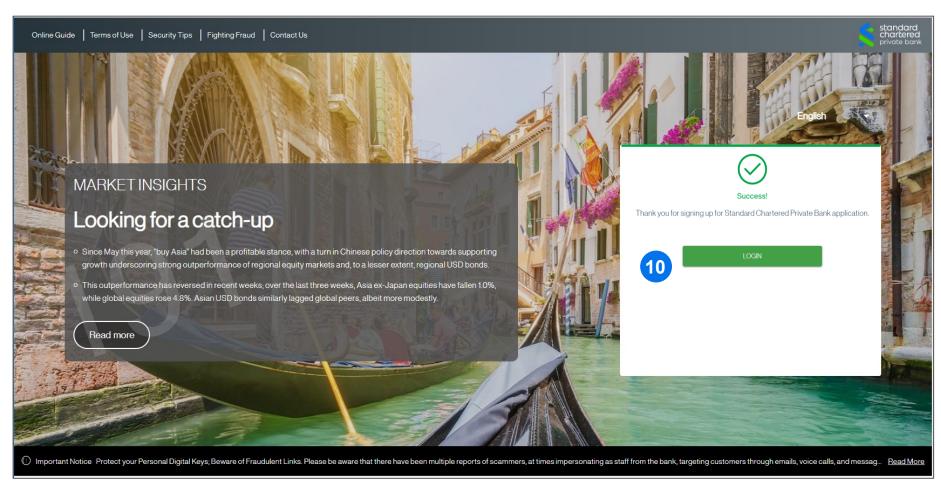


Please do not share your Username or Password with anyone.

If you forget your Username or Password, you will be required to repeat the registration process and create a new Username and Password.



Upon login you will be able to view your consolidated Private Banking accounts globally. Transaction history will only be available on the next working day.

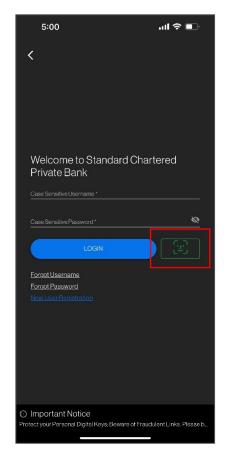


Registration is now complete. Click on the Login button and enter the newly created Username and Password to access SC Private Bank app.

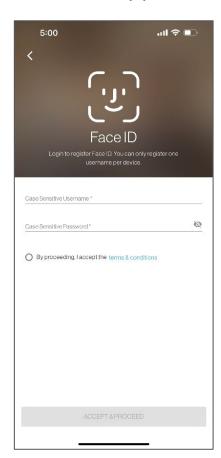


## Biometric login

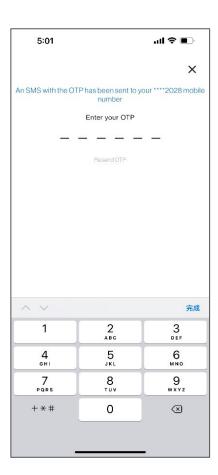
Touch ID or Face ID Registration on mobile app.



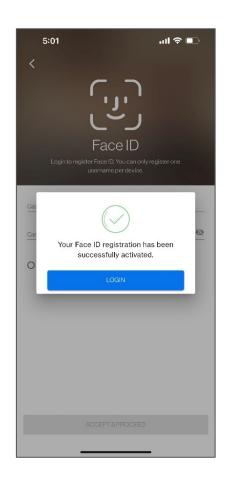




2 Activate Touch/Face ID login service by logging in with your username and password.



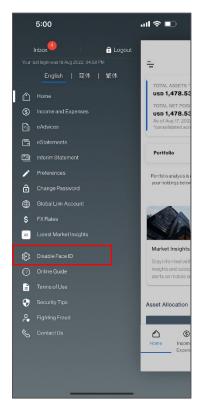
Enter the One Time
Password sent to your
mobile number.



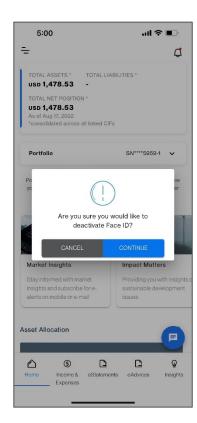
Upon successful activation, an email notification will be sent to your registered external email address.

## Biometric login

Disable Touch ID or Face ID login on mobile app.



Go to the side navigation bar and select **De-activate**Face/Touch ID.



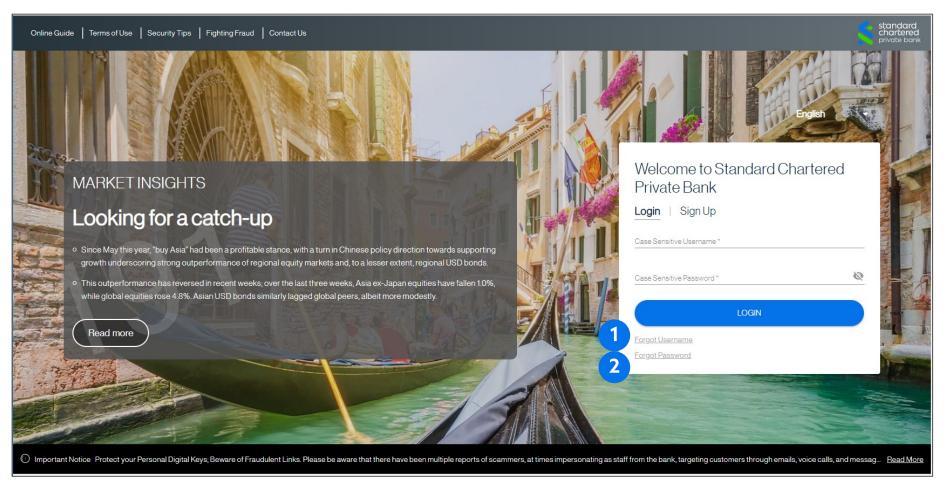
Click **Continue** to confirm the de-activation.



Upon successful de-activation, an email notification will be sent to your registered email address.



You may reset your Credentials from the login screen.

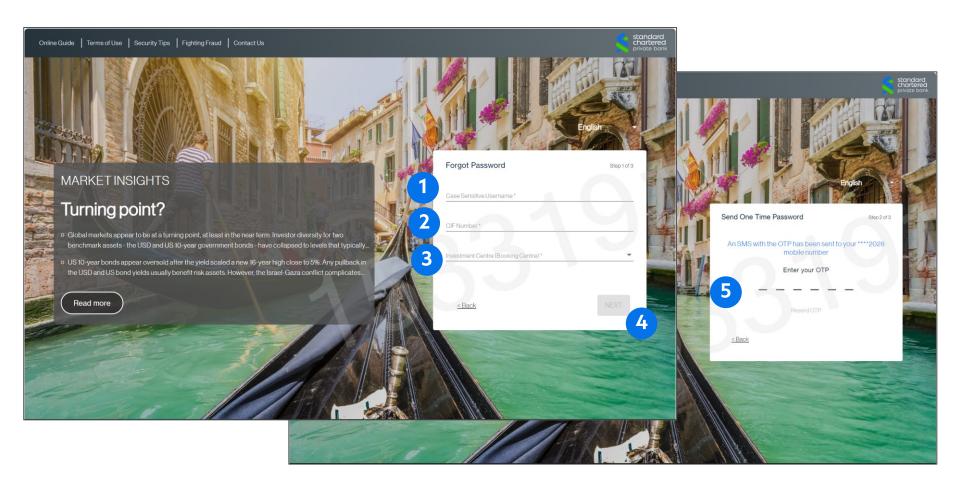


- If you have forgotten your username, select Forget Username to reset your login credentials. The process is the same as the Registration/Sign up process."
- 2 If you have forgotten your password, select Forgot Password and follow the steps as indicated





Click on Forgot Password and key in the below details.

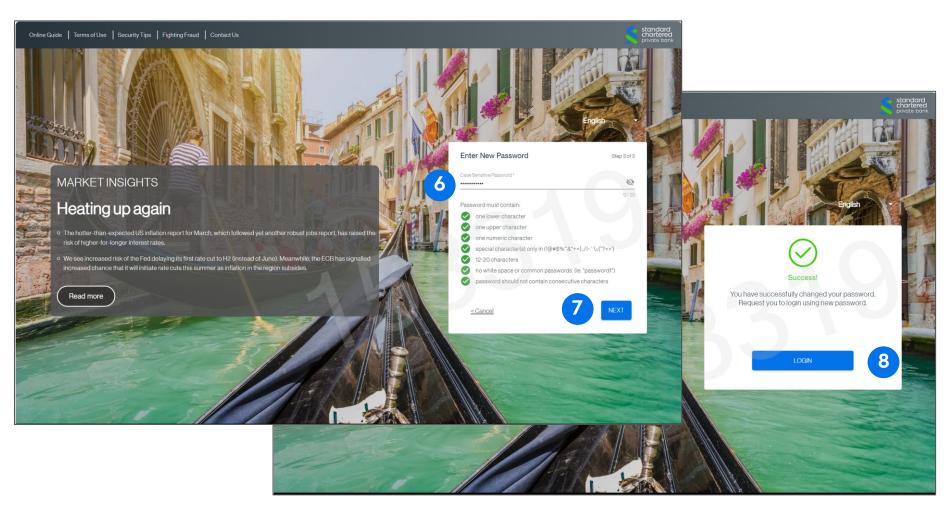


- 1 Your current Username.
- 2 Key in the CIF used during the registration.
- 3 Select the Booking Centre of the CIF.
- 4 Click Next.
- 5 Key in the OTP delivered to your registered mobile number.

If you do not receive an OTP, click 'Resend OTP' or contact your Private Banker.



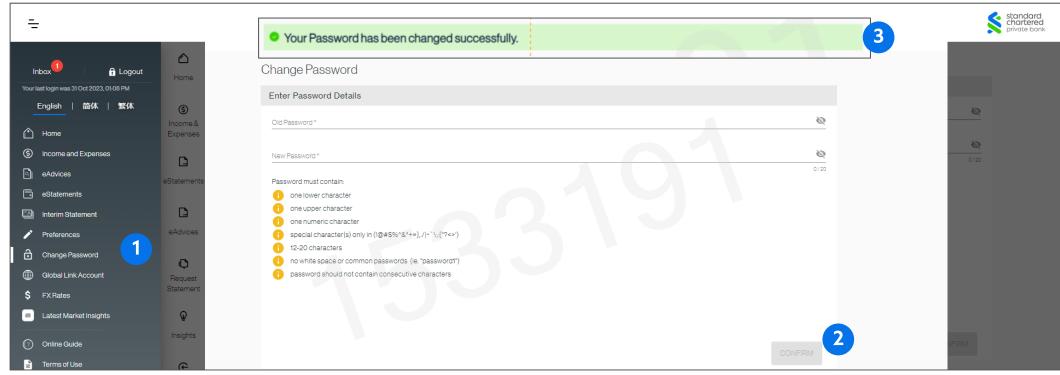
On the next page, continue to key in the remaining details to complete Password reset.



- 6 Create your new password. Please note you will not be able to use the passwords used earlier.
- 7 Click Next.
- 8 You may login into the app using the new password.



Change password.



- 1 This feature can be found within the menu.
- Key in your current password and new password. Once you have completed your update, click **Confirm**.
- The system will acknowledge the successful change of your password.

Your new password should not be the same as previous passwords used in SC Private Bank app.

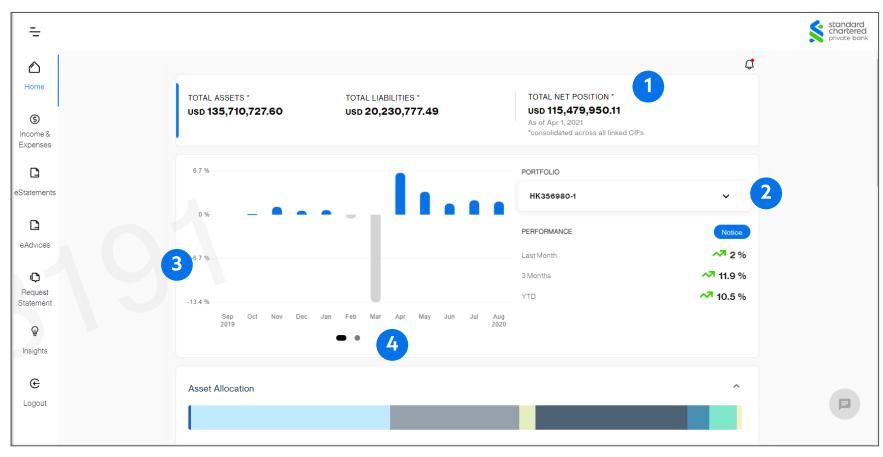


You are required to change your password once a year. SC Private Bank app will remind you to change the password seven days prior to the password expiry date.





The SC Private Bank app provides a simple and intuitive user interface for you to manage your Global Investment Portfolio.

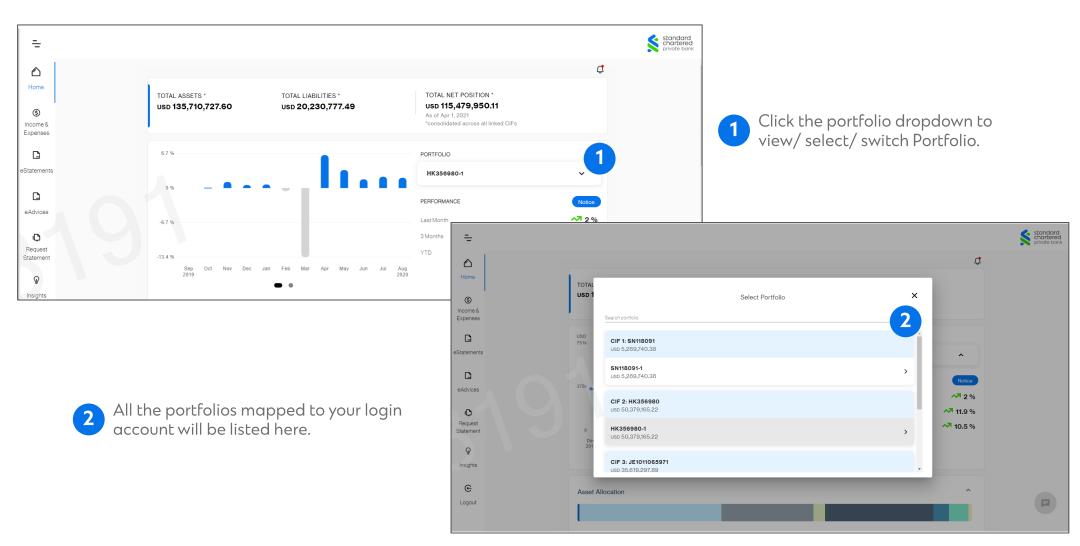


- Your Total Net Position across your holdings for the CIF mapped in the app.
- Portfolio Selector Switch between multiple portfolios across your Private Banking accounts.
- Portfolio Performance Analysis View an indication of your portfolio's health at a glance.
- Swipe Right on the chart to view Your Historical Net Positions across your portfolio.



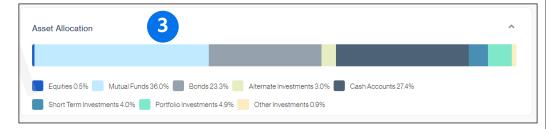


Portfolio Selector.

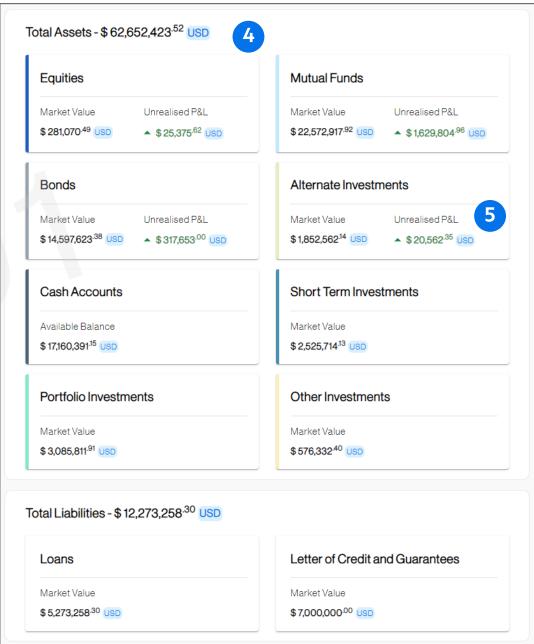




Portfolio holding details.



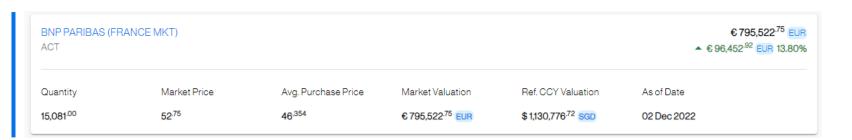
- Represents total holdings across your selected portfolio by investment category.
- Displays total assets and liabilities held in portfolios you have registered on SC Private Bank app. Investment categories are listed with corresponding balance in your reference currency (USD etc.).
- Displays the unrealized profit/loss for the corresponding asset class.

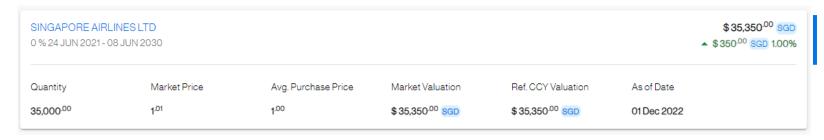




Investment Category Details: applicable for Short Term Investments, Bonds, Equities, Mutual Funds, Portfolio Investments, Alternative Investments, Other Investments, Liabilities.

Investment details displayed include:
Description, Quantity or Balances
Market price & Average Purchase Price.
Market Valuation & Reference Currency
Valuation.

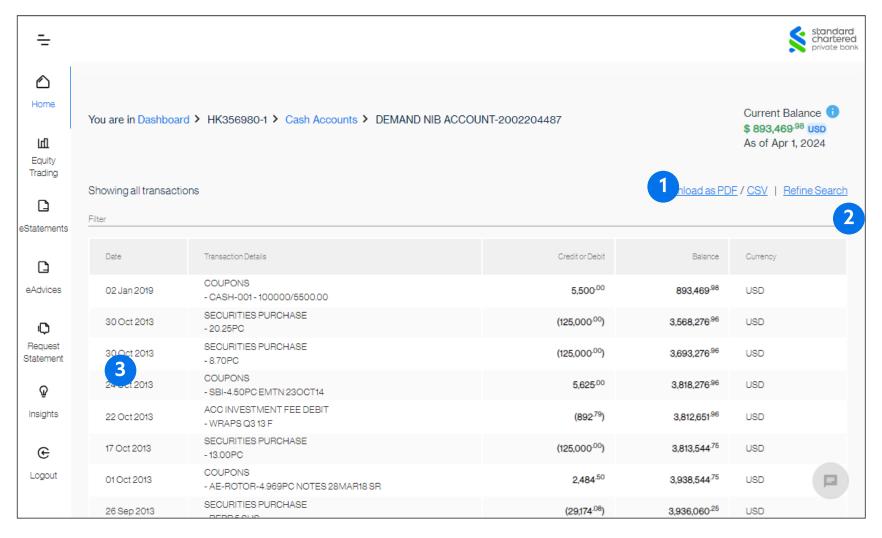




Displays the unrealized profit/loss for the corresponding instrument.



Investment Category Details: Cash Accounts.

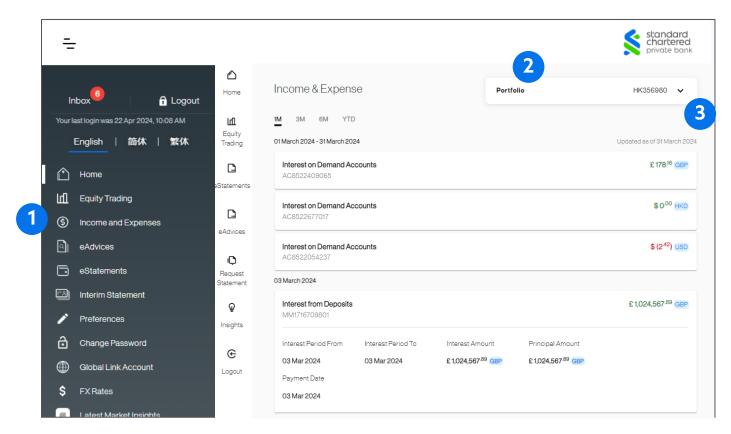


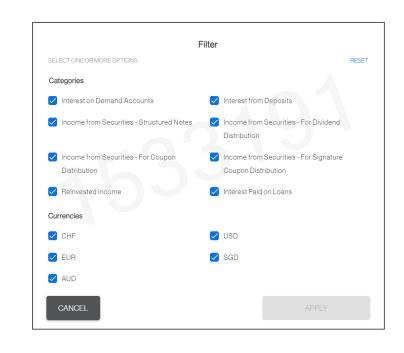
- Download transaction data in PDF or CSV format.
- Search transaction period by "Recent Days" or "Date Range" options.
- Detailed list of transactions for specified period.



Investment Category Details: Income and Expense.

View your Investment Income across SG and HK portfolios in various time periods. Investment Income details include gross and net dividend, less withholding tax amount for applicable instruments.





- 1 This feature can be found within the menu.
- 2 Portfolio selector for switch Portfolio.
- Filter option to sort investment income by categories and currencies.



Investment Category Details: FX Rates.

To know about various FX rates used in the portfolio.

=		standard chartered private ban
	FX Rates	
Home		nge Rates as of April, 2024
Equity Trading	AUD/USD	0.7565
	CNY/USD	0.1521
eStatements	EUR/USD	1.1764
	GBP/USD	1.3826
eAdvices	HKD/USD	0.1286
Request	INR/USD	0.0137
Statement	XAU/USD	1718.5936
<b>©</b> Insights	The exchange rates used are indicative of stated date. Should you require more detailed information, please contact your Private Banker.	



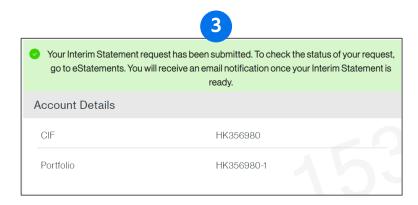
# Access eStatements and eAdvices



## **Request Interim Statements**

Interim (Same Day) Statement Generation - Interim Statement covers the period from the first day of the current month to the previous business day before your request.





- This feature can be accessed via the side navigator menu or side menu Request Statement.
- 2 Select CIF and portfolio that you wish to request interim statements for and click **Request**.

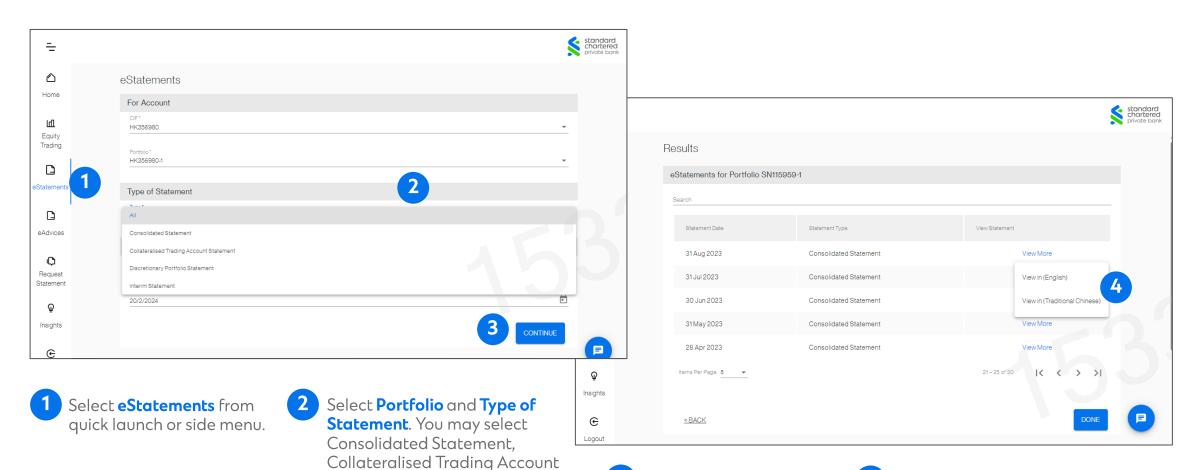
Your request will be submitted, you will receive an email notification when it's available for download within the next 15 minutes.



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#### Retrieve eStatements

Access your Consolidated Statements, Collateralised Trading Account Statements, Discretionary Portfolio Statements or Interim Statement for the past 36 months.



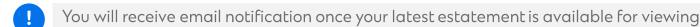
Click Continue.

Select View or View More and

select your preferred language

where applicable.





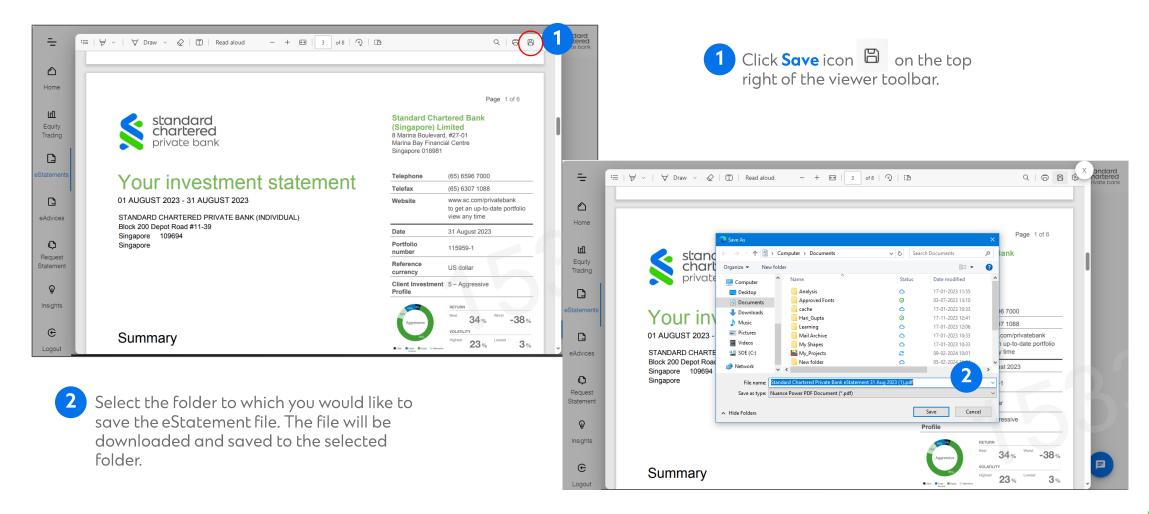
Statement.

Statement, Discretionary

Portfolio Statement or Interim

#### Retrieve eStatements

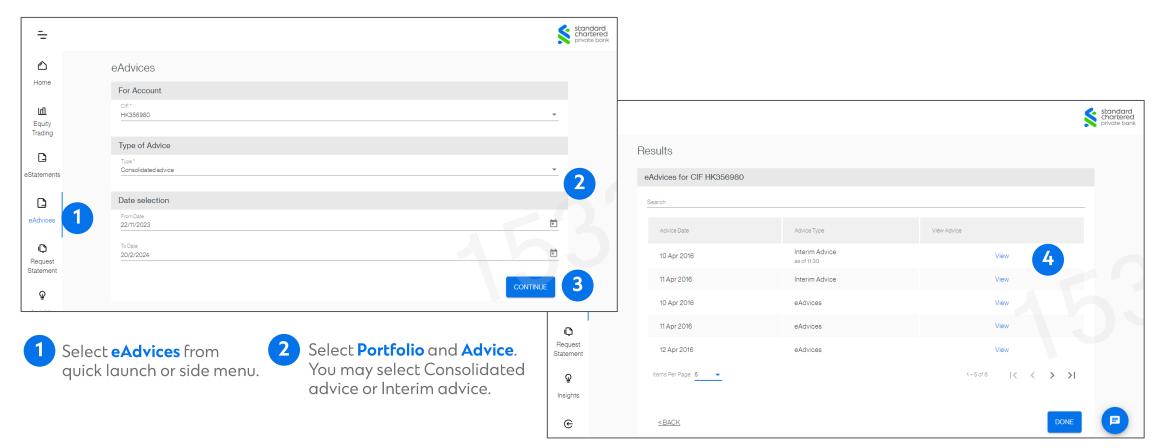
Download eStatements to your device.





#### Retrieve eAdvices

Access your Consolidated Advices for the past 36 months.



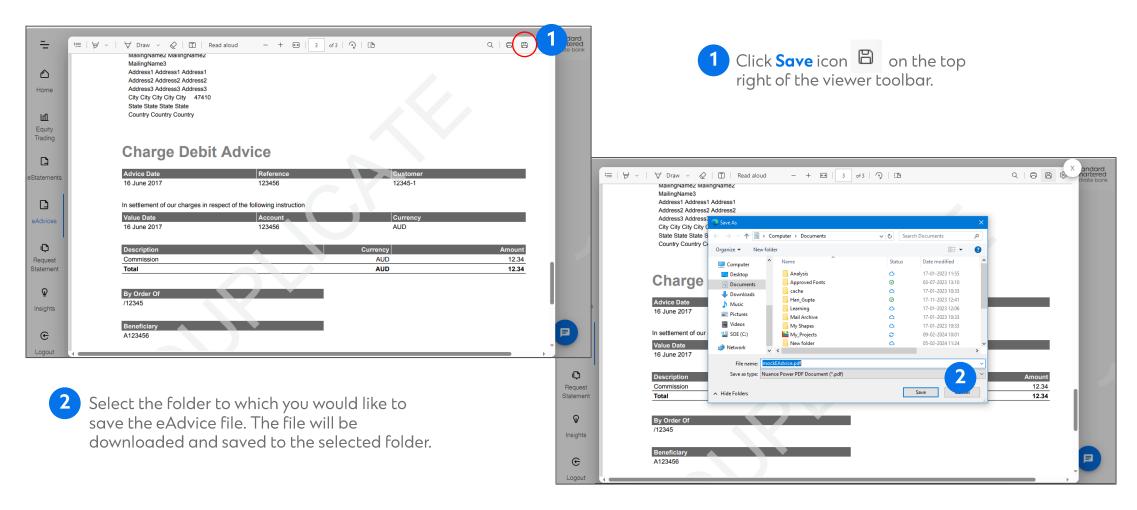






#### Retrieve eAdvices

Download eAdvices to your device.



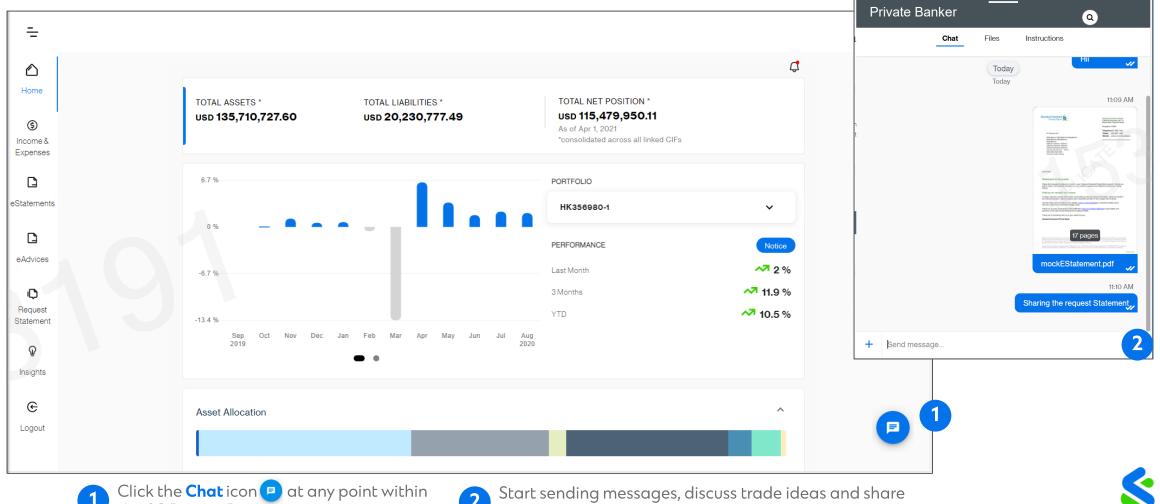


# **Collaboration – Chat and Instructions**



## **Instant Messaging**

The myRM feature allows you to reach out to your Private Banker directly through SC Private Bank app in a secure and intuitive manner.



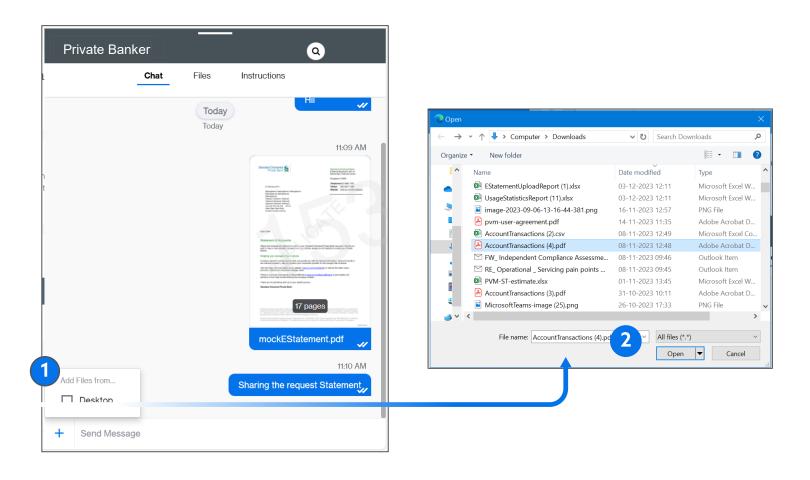


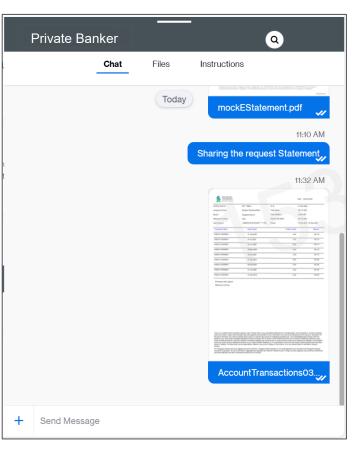


Start sending messages, discuss trade ideas and share documents with your Private Banker.

## **Document Sharing**

You can share and receive file from your Private Banker directly through SC Private Bank app.





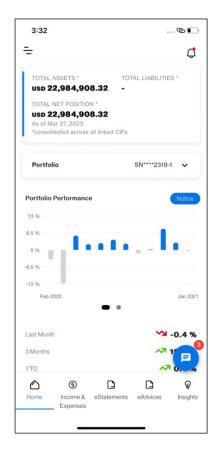
3

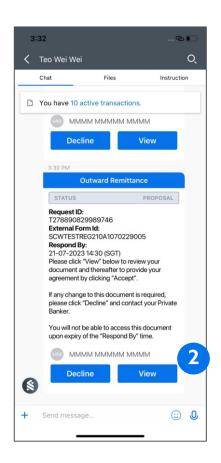
- 1 Click the **Chat** icon and then click the **t** icon to upload a document from the desktop.
- Select the desired document file (ppt, doc, pdf, jpeg or png) and Click **Open**.
- File will be securely shared with your Private Banker.

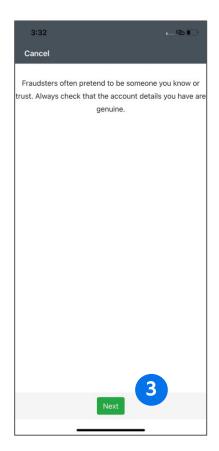


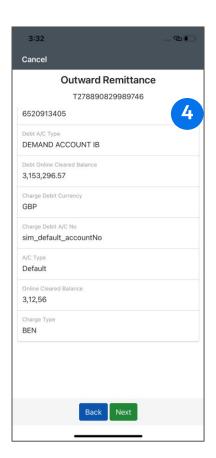
## **Payment Instructions - Review**

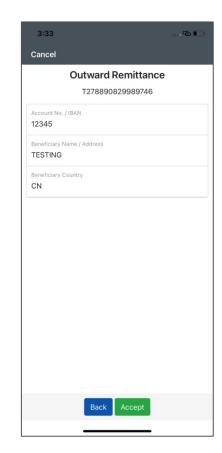
Upon payment instructions being provided to your Private Banker.











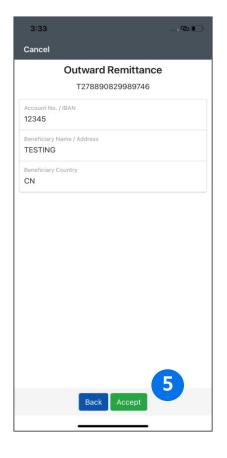
Click **Chat** icon to access payment instructions.

- Click **View** for payment instruction details.
- Click **Next** to acknowledge the Fraud notification pop up prompt.
- Review the details of the payment instruction.

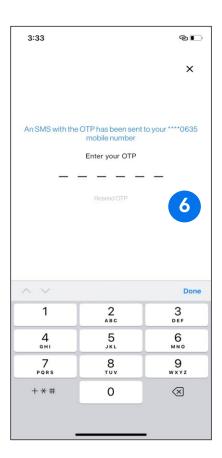


## **Payment Instructions - Approval**

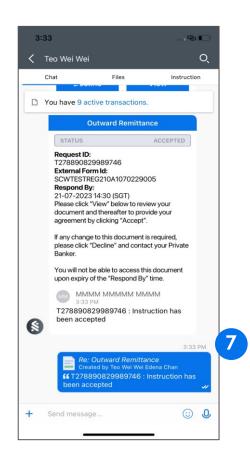
Once you have reviewed the payment instruction details you can provide your approval for the payment to be processed.







6 Key in the OTP sent to your registered mobile number.

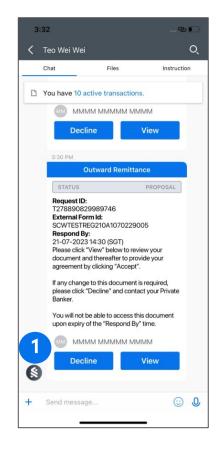


Payment instruction status will be updated to 'Accepted' in the chat.

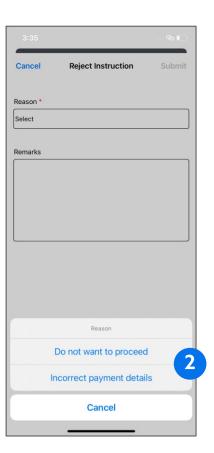


## **Payment Instruction - Decline**

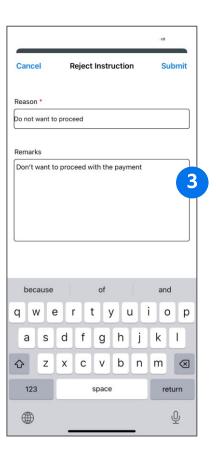
Once you have reviewed all the Payment instruction details you can decline the Payment instruction if you do not wish to proceed.



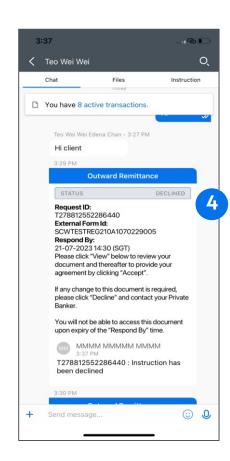




2 Select the Reason.



3 Enter the Remarks and click the **Submit** Button.



Payment instruction status will be updated to Declined in the chat.

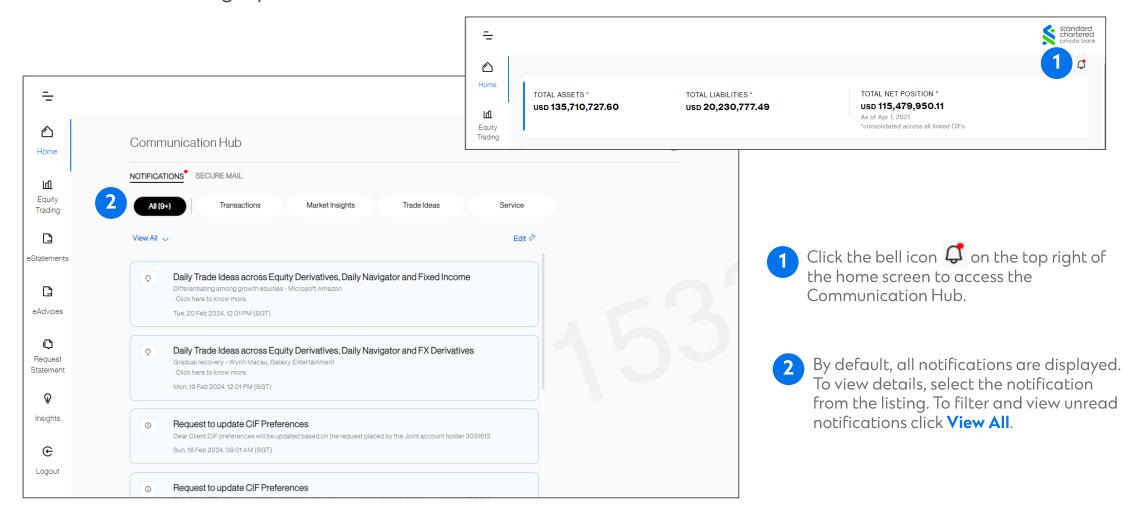


# **Access Notifications**



#### **Communication Hub**

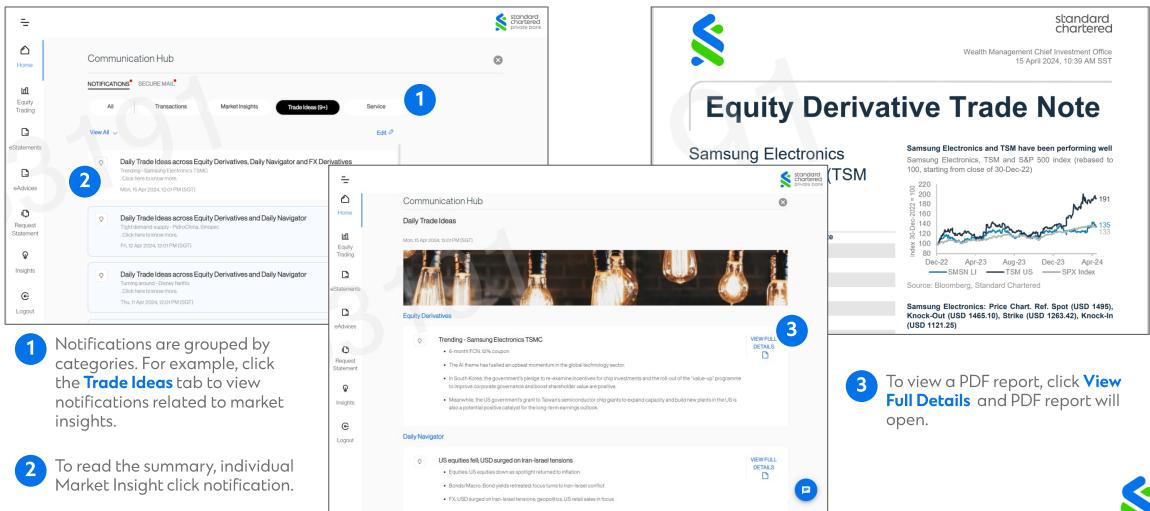
The SC Private Bank app provides a simple and intuitive user interface for you to access all the notifications in a single place.





#### **Communication Hub**

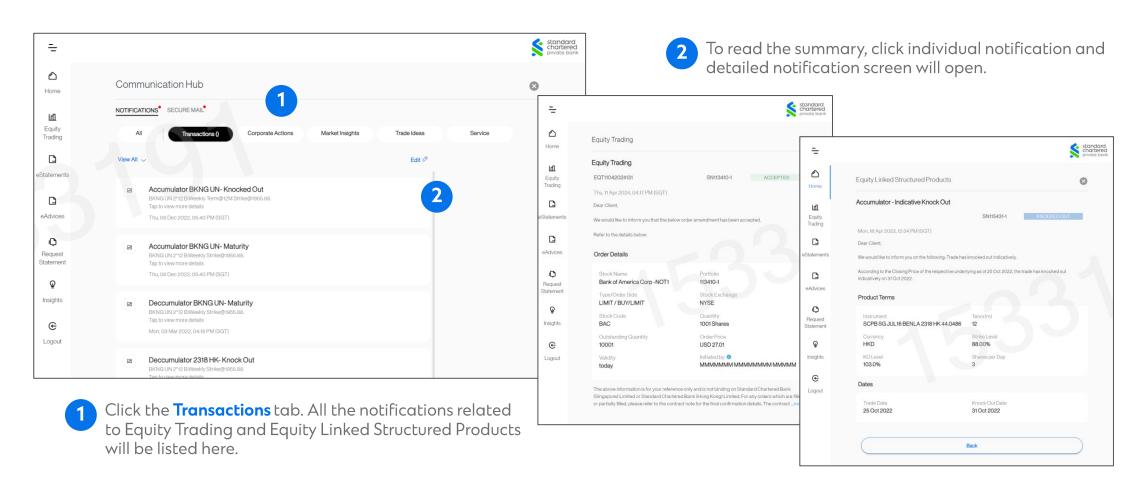
To view Market Insights and Trade Idea notifications.





#### **Communication Hub**

To view Equity Linked Structured Products and Equity Trading Transactions notifications.





<sup>1.</sup> Equity Linked Structured Products: Knock Out and Maturity alerts.



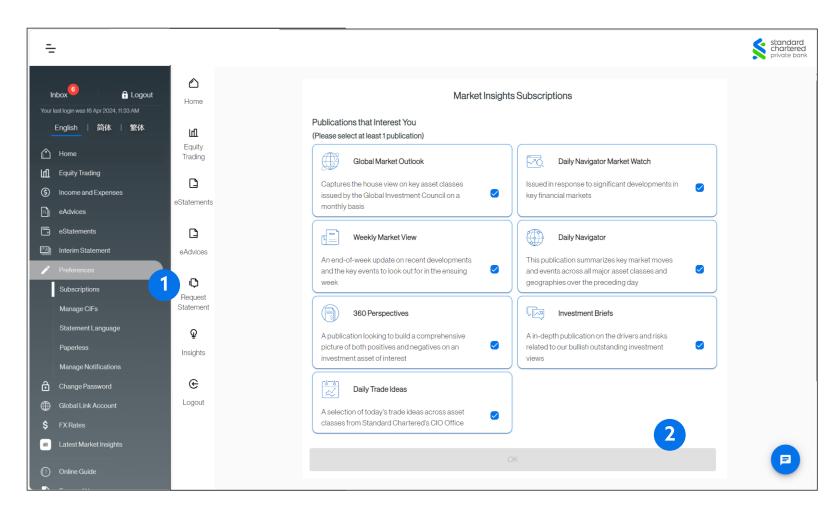
<sup>2.</sup> Equity Trading: All order alerts.

# **Manage Your Preferences**



#### **Subscriptions**

Our Market Insights provides you daily updates on the market and house views by asset classes. Stay alerted via e-mail or push notifications via our 'Subscriptions' feature for Market Insights.



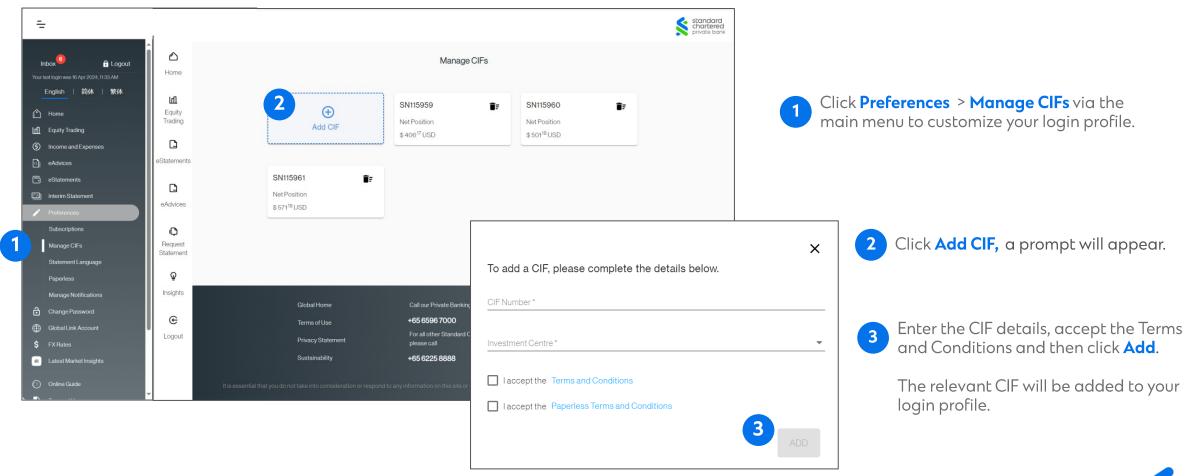
Click **Preferences** > **Subscriptions** via the main menu to customize alerts for 'Market Insights.

2 Select the preferred publications and Click **OK** button at the bottom of the screen to subscribe.



## Manage CIF - Add CIF

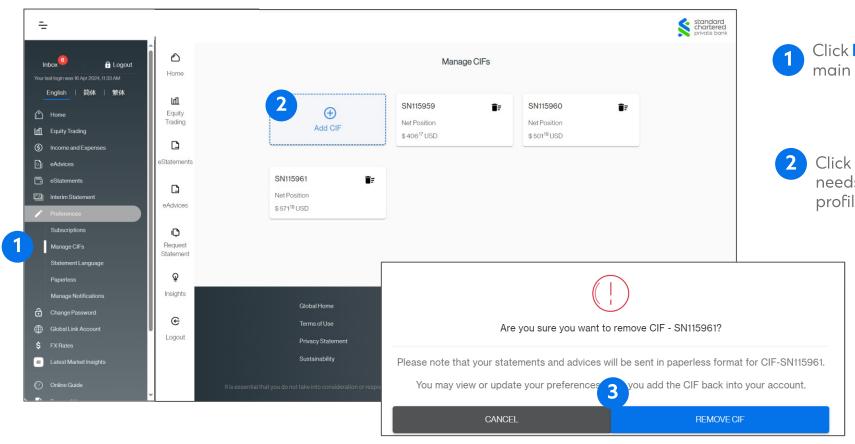
This feature allows you to add the CIF to your login profile in the SC Private Bank app.





## Manage CIF - Delete CIF

This feature allows you to delete the CIF from your login profile in the SC Private Bank app.



- Click **Preferences** > **Manage CIFs** via the main menu to customize your login profile.
- Click is icon next to the CIF which needs to be removed from your login profile.

Click **Remove CIF** on the prompt to confirm your action.

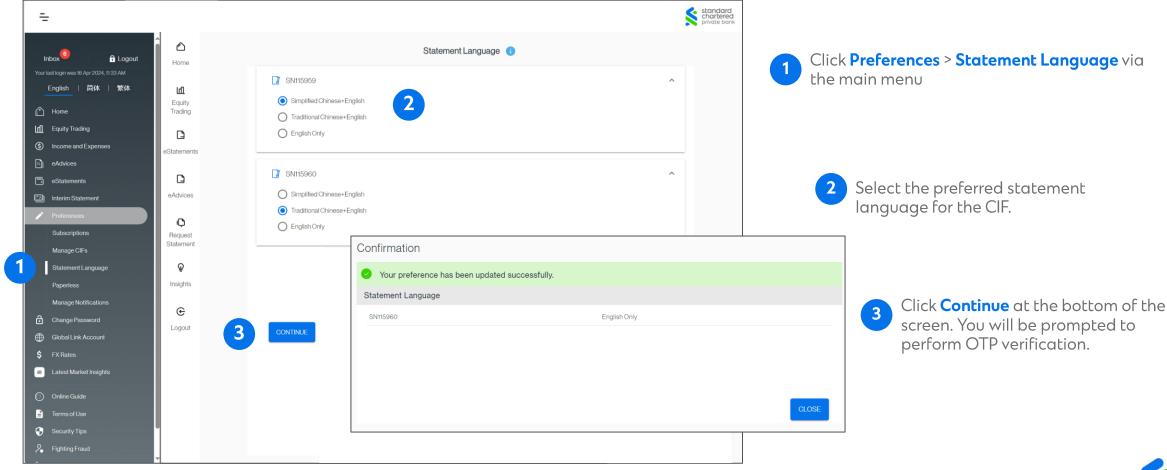
The relevant CIF will be removed from your login profile.





#### **Statements Language**

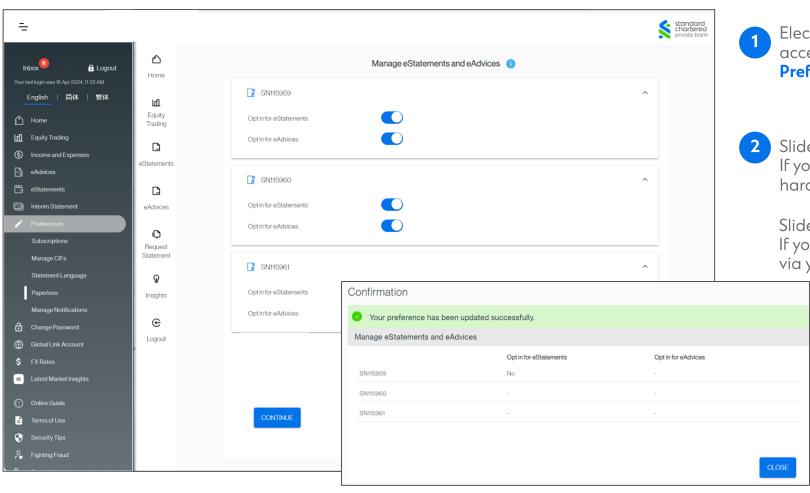
This feature allows you to view your month end statements in English, Traditional and Simplified Chinese language.





#### **Paperless**

This feature allows you to suppress paper print Statements and Advices from being sent to your mailing address.



- Electronic statement preferences can be accessed via the side navigator menu under **Preferences** > **Paperless**
- 2 Slide the toggle button right.
  If you no longer wish to receive hardcopies via your mailing address.

Slide the toggle button left. If you wish to start receiving hardcopies via your mailing address.

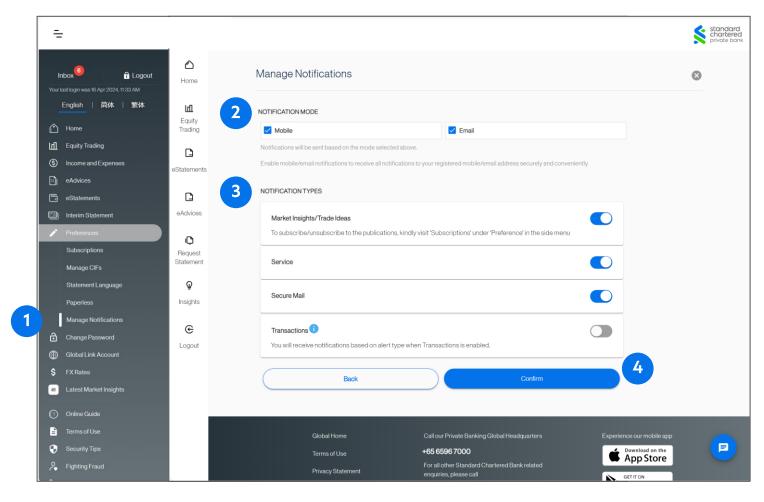
Click **Continue** at the bottom of the screen. You will be prompted to perform OTP verification for confirming the change.





#### **Manage Notifications**

This feature allows you to customize your notification preferences.



- Click **Preferences** > **Manage Notifications** via the main menu to customize alerts for 'Market Insights.
- 2 Notifications Mode: you may opt in/out for the email and mobile push notifications (mobile app only) for the various notification types.
- 3 Notifications Types: Slide the toggle button left if you no longer wish to receive the relevant types of notifications.
  - Market Insights/ Trade Ideas: In house publication notifications
  - Service: Preference update confirmation notification
  - Secure Mail: In-app mail notification
  - Transactions: Equity Linked Structured Products and Equity Trading Order alert notifications
  - Click **Confirm** at the bottom of the screen for confirming the changes.



# **Security Tips**



# Security Tips (1/2)

Advice to keep your online experience secure.

#### **Login Credentials**

- 1. Create a unique Username and Password.
- 2. Do not use the same password for different web site applications or services, particularly when they relate to different entities.
- 3. No Standard Chartered Bank employee should ever ask you for your Password.
- 4. Keep your Username and Password confidential and do not share them with anyone.



# Security Tips (2/2)

Advice to keep your online experience secure.

#### **Personal Data Security**

- 1. Install anti-virus, anti-spyware and firewall software on your personal computer, particularly when you are linked via broadband connections, digital subscriber lines or cable modems.
- 2. Update the anti-virus and firewall products with security patches or newer versions on a regular basis.
- 3. Remove file and printer sharing on your computer, especially when you have internet access via cable modems, broadband connections or similar set-ups.
- 4. Regularly backup critical data.
- 5. Consider the use of encryption technology to protect highly sensitive data.
- 6. Do not install software or run programs of unknown origin.
- 7. Never disclose your personal information (e.g. information on identity card or passport, addresses, or bank accounts) to any persons failing to prove their identities or any doubtful websites. You should never disclose your passwords to anyone.
- 8. Do not access e-banking services through public or shared computers (e.g. at cyber cafés or public libraries).
- 9. Log off the online session and turn off the computer when not in use.



# SC Private Bank app

**USER GUIDE** 

