



## Straight2Bank Training Sessions

Thank you for your interest in learning about Straight2Bank. This training is exclusive to Standard Chartered clients. To register, please submit the completed form to [DigitalChannels.Training@sc.com](mailto:DigitalChannels.Training@sc.com), and we can arrange the training appointments accordingly.



### REGISTRATION DETAILS

Name of Organisation		
Group ID		
Country / Region		
Relationship Manager	Name	
	Email	
	<input type="checkbox"/> Not applicable	



### TRAINING TOPIC SELECTION

Please mark [ X ] the table below indicating the training you require. Kindly refer to the **Training Agenda** in the next page for more details and the [monthly training calendar](#) to select your preferred date and time slot.

	Straight2Bank Training Topics	Date (DDMMYYYY)	Time (in SGT)
	Bank Guarantees		
	Billing & Taxation		
	Client Self Administration		
	Collection Services		
	Documentary Trade Collections (Import/Export)		
	FX Booking / Request for Quote (RFQ)		
	Import Letter of Credit & Shipping Guarantees		
	Introduction to Straight2Bank		
	Invoice Financing		
	Overview of Payments and Payments Bulk Upload		
	Payee Registration, Payment Template & FX Booking		
	Straight2Bank 网银介绍 - 付款、批量上传和报告 (线上培训)		
	Customised Training		



### TRAINING ATTENDEES

Participant Name	Participant Email Address

# Training Agenda

## Bank Guarantees

- Bank Guarantee – Transaction and Template (Create/Manage/Approve)
- Transaction Message
- Bank Guarantees – Amendment
- File Upload

## Billing & Taxation

- Bill Payments Create-Manage-Approve Journey
- Statutory Payment Create-Manage-Approve Journey

## Client Self Administration

- Introduction to Client-self Administration on Straight2Bank
- Dashboard Cards
- Overview of User Management (Create/Manage/Approve)
- Overview of Profile Management (Create/Manage/Approve)
- Token Management
- Admin Reports

## Collection Services

- Direct Debit Mandate (Create/Manage/Approve)
- Direct Debit Instruction (Create/Manage/Approve)
- Bulk Upload
- Payer Initiated Mandate

## FX Booking / Request for Quote (RFQ)

- Introduction to Straight2Bank RFQ
- Straight2Bank Standalone RFQ
- Straight2Bank Payment Linked RFQ
- Straight2Bank Send to Bank RFQ
- Deal at Best

## Import Letter of Credit & Shipping Guarantees

- S2B Intro, Letter of Credit (LC) Landing Page & Home Features
- Letter of Credit Issuance & Approval
- Letter of Credit Amendments
- Import Bill Presentations
- Static Data (Clauses, Parties Templates)
- Shipping Guarantee
- Letter of Credit Reports and Alerts Notifications

## Introduction to Straight2Bank

- Straight2Bank User Profiles
- Device activation and logging into Straight2Bank
- Homepage Features and Platform Walkthrough
- Overview of Dashboard cards and how to customise it.
- Built-in Digital Assistance
- Straight2Bank Mobile App
- Reports, Alerts & Notifications

## Invoice Finance

- Quick Invoice – Create, Manage & Approve
- Bulk Import Invoices
- Invoice Management
- Trade Finance Management
- Trade Finance Transactions – Settlements & Extensions
- Trade Partner Management
- Info Manager - Reports and Alerts

## Overview of Payments and Payments Bulk Upload

- Overview of Single Payment Journey (Create/Manage/Approve)
- Payments Bulk Upload
- Payment Batching (Create/Manage/Approve)

## Payee Registration, Payment Templates & FX Payment Booking

- Payee or Beneficiary registration (Create/Manage/Approve)
- Payment Template (Create/Manage/Approve)
- FX Payment Booking (How to book FX and link FX with payments)

## Documentary Trade Collections (Import/Export)

- Introduction
- Import Collections Overview
- Export Collections Overview

## Straight2Bank 网银介绍 - 付款、批量上传 和报告 (线上培训)

- 权限介绍
- 控制板介绍
- 创建付款
- 报表和通知
- 协助工具

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