

Please use **BLOCK LETTERS**.
 * Please "√" where applicable and delete if not applicable

Date

D	D	M	M	Y	Y	Y	Y
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Branch

Account Holder's Details

Full Name: (Mr. / Mrs. / Ms. / Others: _____)

First Name	Middle Name	Last Name
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With effect from

D	D	M	M	Y	Y	Y	Y
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 / immediate effect, please change my information recorded with you as indicated below :

Please tick at the white box where there are information to be updated and fill in the new details in that section.

Personal Details Update

Full Name: (Mr. / Mrs. / Ms. / Others: _____)

First Name	Middle Name	Last Name
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ID Card No. / Passport No. Marital Status Single Married Others (Please specify) _____

Expiry Date of ID Card No./ Passport No. Nationality

Contact Details Update

Residential Address		Office Address		Other Mailing Address	
House No. & Plot No.	Street & Area	House No. & Plot No.	Street & Area	House No. & Plot No.	Street & Area
P.O. Box & Country		P.O. Box & Country		P.O. Box & Country	

My mailing address should follow the Residential Address Office Address Other Mailing Address

Residential Telephone Office Telephone Mobile

Fax E-mail Address

Statement Frequency Update

Please change the Statement frequency to Daily Weekly Monthly Quarterly Half Yearly Yearly

Account Operation Update

Kindly add/ delete the name of to/ from the Account mentioned below. This Account will now be operated by:

(i) (ii)

Signature Update

Please add/ update the new signature in your records.

Existing	New

(Please provide a copy of your identity card or passport for our records.)

Account(s) to be Updated

The changes above apply to **ALL** my/ our accounts.

The changes above apply to the following accounts only : *(Please delete where not applicable.)* Currency Account Number:

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(i) Current / Savings / Fixed Deposit / Others (Please specify) : _____ A/C No. Currency Account Number:

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(ii) Current / Savings / Fixed Deposit / Others (Please specify) : _____ A/C No. Currency Account Number:

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My Safe Custody Item information with the Bank (if any) :

Safe Custody Item No Branch

Signature of First/ Sole Account Holder	
Name:	Name:

Note 1 : All borrowers must sign for all Joint Account.
 Note 2 : Mailing address is to PO Box, customer must provide us a residential/ office address for our bank record.

For Bank Use Only

Relationship No.:		Receiving Branch:	Signature Verified by:	Supporting Documents Obtained & Checked by:	Approved by:																																									
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