

Important information: Update of GST Registration details

- 1) The request to update the GST registration number along with the supporting documents can be submitted at any of our nearest branches.
- 2) Please update the following information in your request form:
 - a. SCB account number <Current account or Loan or Credit Card account number>
 - b. GST Registration Number <this will be a 15 digit alpha numeric number>
 - c. Whether your business qualifies for special status (Yes / No) <(for eg business from SEZ),
 - d. Whether you are a notified customer for TDS (Tax deduction at Source) for GST purposes (Yes / No)
- 3) The request should be signed by authorised signatory(ies)
- 4) Photocopy of the following documents to be attested by all authorised signatory(ies)
 - GST registration certificate
 - Special Status (if applicable) and
 - Notification to deduct TDS (if applicable).

Points to be noted

- It is crucial that the “state” code of your GST registration and the “state” of your mailing address available with the bank are identical. In case, they are different, we request you to update your mailing address for the account to comply with the above requirement
- Only one GST registration number can be tagged to one account
- GST registration details can't be tagged to Savings account

For more details, please feel free to contact your Relationship Manager or write to us at customer.care@sc.com