

## Income Update Form

Please submit the completed form together with your latest income document(s) via:

Mail to: **Standard Chartered Bank (Singapore) Limited, Banking Operation,  
Tampines Central Post Office, P.O. Box 226, Singapore 915208**

### My personal particulars

Name: \_\_\_\_\_ Company name: \_\_\_\_\_

NRIC no.: \_\_\_\_\_ Years in service: 

Years		Months	
Y	Y	M	M

Please tick one:  **Salaried employee/  
Commission earner**  
  
 **Self-employed**

Please note that the above fields are mandatory. Your income will not be updated with us if this form is incomplete.

Income documents required:			
<b>Salaried</b> Latest month's computerised payslip OR Latest 6 month's CPF Contribution History Statement OR Latest Income Tax Notice of Assessment <u>and</u> latest month computerised payslip	<b>100% Commission Earners</b> Latest Income Tax Notice of Assessment OR Latest 3 months of Commission Statement from the same employer	<b>Partial Commission Earners</b> Latest 3 months computerised payslips OR Latest 6 months CPF Contribution History Statement OR Latest Income Tax Notice of Assessment <u>and</u> latest 3 months computerised payslips/Latest 6 months CPF Contribution History Statement	<b>Self-employed</b> Latest Income Tax Notice of Assessment (must be in business for a minimum of 2 years)


#### Declaration and Authorisation

- I declare that the information (including any document) I have given in connection with this letter is true, correct, complete, and not misleading. If this is not the case, I may be personally liable.
- I agree at my sole risk that you are authorized, but not obliged, to receive instructions given by telex, facsimile transmission, telegraph, cable, e-mail (or other electronic means), short message services (SMS) from mobile phone or telephone (collectively, "Oral Instruction") from or purporting to be from me with or without separate verification by you as to the genuineness of such Oral Instructions.
- I understand that the Bank reserves the right to reduce my credit limit on my credit card and/or Personal Credit should my latest income documents submitted reflect a lower income.

Principal cardholder's/Main account holder's signature \_\_\_\_\_

Date \_\_\_\_\_

<b>For Bank's use:</b>			
Source code	LTRB	Closing ID	1889559
Staff ID	9999	Channel	DM/DM01



S G A S C C 0 0 1

**Before returning this form, have you:**

- completed and signed the form?
- enclosed a copy of your latest income document(s)?

Postage will  
be paid by  
addressee.  
For posting in  
Singapore only.

Business Reply Service  
Permit No. 04529



**Standard Chartered Bank (Singapore) Limited**

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