

KYC Documents for salaried	
1	Identity and Residence proof of all applicants– Copy of Valid Passport / Voter's ID / Valid Driving licence / Ration Card (For Ration card without photo, a separate bank signature verification is essential) / Employer's issued Photo ID + Letter Or Documents 4 and 5
2	Age proof of all applicants - Copy of Valid Passport / Valid Driving licence / PAN Card / Birth certificate / School leaving certificate / Voters ID Card
3	Residence proof of all applicants – Copy of Latest Telephone bill / Latest Electricity bill / Valid Registered Rental Agreement / Pan Intimation Letter / Medical Insurance Policy / Latest bankstatements received by customer by post (Not of co-operative bank and approved by L&C) / Voter's ID / Driving License / Ration Card- same condition as Identity proof / Valid Passport / Credit card statements / RV report / Employer's issued Photo ID + Letter
4	Signature Verification proof of applicant - Copy of Valid Passport, Valid Driving Licence, Copy of Pan Card Or IPC cheque of > INR 10,000/-

Additional KYC Documents for NRI/ Mariner	
5	Notarized GPOA
6	Copy of CDC and Mariner Declaration (for Mariner)
7	Indian Passport, Overseas Emploment card issued by the government in country of employment (for NRIs only)
8	Foreign passport/ National ID card/ Overseas Driver's License/ Social security card. (For PIO)

Additional KYC Documents for Pvt. Ltd. Companies	
5	Office address proof - Copy of latest Utility bill / Valid Registered Rental or Lease Agreement alongwith Utility Bill in the name of Landlord / Current A/c statement for last 6 months
6	Shop and Establishment Certificate / Sales Tax Registration Certificate / Factory Registration Certificate / SEBI Registration Certificate / Form 18 & ROC Receipt
7	Copy of MoA/AoA and True Copy of Certificate of Incorporation, Form 32 or Annual return copy with ROC
8	KYC documents (No. 3, 4, 5) of all shareholders with more than 20% individual share in Company

Additional KYC Documents for Partnership firms	
5	Office address proof - Copy of latest Utility bill / Valid Registered Rental or Lease Agreement alongwith Utility Bill in the name of Landlord / Current A/c statement for last 6 months
6	Shop and Establishment Certificate / Sales Tax Registration Certificate / Factory Registration Certificate / SEBI Registration Certificate / Utility Bill inname of firm or landlord with a lease agreement (only to be used as a 2nd address proof or operating address proof for non face to face or as a Operating address proof in face to face)
7	KYC documents (No. 3 or 4, 5) of all partners with more than 20% individual share in Firm

Additional KYC Documents for Proprietorship Firm	
5	Office address proof - Copy of latest Utility bill / Valid Registered Rental or Lease Agreement alongwith Utility Bill in the name of Landlord / Current A/c statement for last 6 months
6	Shop and Establishment Certificate / Sales Tax Registration Certificate / Factory Registration Certificate / SEBI Registration Certificate